Inverclyde council

**AGENDA ITEM NO: 2**

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| **Report To:** | **Policy & Resources Committee** | **Date:** | **22 May 2018** |
| **Report By:** | **Chief Financial Officer and Corporate Director Environment, Regeneration & Resources** | **Report No:** | **FIN/58/18/AP/MT** |
| **Contact Officer:** | **Matt Thomson** | **Contact No:** | **01475 712256** |
| **Subject:** | **Policy & Resources Capital Programme 2017/2021 - Progress Report** | | |

## 1.0 PURPOSE

1.1 The purpose of the report is to update the Committee in respect of the status of the projects within the Policy & Resources Capital Programme and to highlight the overall financial position.

## 2.0 SUMMARY

2.1 This report updates the Committee in respect of the progress and financial status of the projects within the Policy & Resources Capital Programme.

2.2 It can be seen from section 6 that the projected spend over the period to 2020/21 is £1.919m, which means that the total projected spend is on budget.

2.3 Expenditure at 31 March is 83.7% of 2017/18 projected spend, net advancement of £0.020m (7.81%) is being reported. This has not changed from the net advancement reported to the last Committee. The final accruals/charges remain to be processed and the final position will be reported to the Committee in August.

## 3.0 RECOMMENDATIONS

3.1 That the Committee notes the current position of the 2017/21 Capital Programme, the reported advancement and the progress on the specific projects detailed in the report and Appendix 1.

Alan Puckrin
Chief Financial Officer

Scott Allan
Corporate Director
Environment, Regeneration
& Resources

## 4.0 BACKGROUND

4.1 On March 15 2018 the Council approved the 2018-2021 Capital Programme which continued the core annual ICT allocation of £0.363m.

4.2 Scottish Wide Area Network was reporting a remaining budget although it has been completed in previous years. This project was funded from Earmarked Reserves and on completion the balance had been returned to Free Reserves. As a result the remaining £0.031m budget has been removed.

## 5.0 PROGRESS

5.1 PC Refresh Programme – ICT has moved to a six year desktop and laptop refresh strategy and has concluded the 2017/18 refresh programme. It has identified the equipment to be replaced during the 2018/19 refresh programme which is scheduled to begin in April 2018, concluding by February 2019. Priority is being given to replacing laptop devices within the school estate.

5.2 Server and Switch Replacement – A small number of maintenance replacements are scheduled for 2018/19 and are being scoped at present.

5.3 Two Business Cases for investment as part of the Council's Digital Strategy have been approved by the Digital Access Group. A Business Case for a significant investment in the Council's Customer Relationship Management System was agreed at this Committee in March 2018 and project initiation has commenced.

## 6.0 FINANCIAL IMPLICATIONS

### Finance

6.1 The figures below detail the position at 31 March 2018. Expenditure to date is £0.231m (83.7% of the 2017/18 projected spend) prior to final entries and accruals.

6.2 The current budget for the period to 31 March 2021 is £1.919m. The current projection is £1.919m which means the total projected spend is on budget.

6.3 The approved budget for 2017/18 is £0.256m. The Committee is projecting to spend £0.276m with net advancement of £0.020m (7.81%) mainly due to advancement within the Modernisation Fund (£0.022m).

One off Costs

| Cost Centre | Budget Heading | Budget Years | Proposed Spend this Report £000 | Virement From | Other Comments |
|---|---|---|---|---|---|
| N/A | | | | | |

Annually Recurring Costs/ (Savings)

| Cost Centre | Budget Heading | With Effect from | Annual Net Impact £000 | Virement From (If Applicable) | Other Comments |
|---|---|---|---|---|---|
| N/A | | | | | |

## 7.0 CONSULTATION

### 7.1 Legal

There are no legal issues arising from the content of this report and as such the Head of Legal and Property Services has not been consulted.

### 7.2 Human Resources

There are no direct staffing implications in respect of the report and as such the Head of Organisational Development, HR and Communications has not been consulted.

### 7.3 Equalities

There are no equalities implications in this report.

### 7.4 Repopulation

There are no repopulation implications in this report.

## 8.0 LIST OF BACKGROUND PAPERS

8.1 None

**Appendix 1**

COMMITTEE: POLICY & RESOURCES

| Project Name | 1<br>Est Total Cost<br>£000 | 2<br>Actual to 31/3/17<br>£000 | 3<br>Approved Budget 2017/18<br>£000 | 4<br>Revised Est 2017/18<br>£000 | 5<br>Actual to 31/03/18<br>£000 | 6<br>Est 2018/19<br>£000 | 7<br>Est 2019/20<br>£000 | 8<br>Est 2020/21<br>£000 |
|---|---|---|---|---|---|---|---|---|
| **Environment, Regeneration & Resources** | | | | | | | | |
| **ICT** | | | | | | | | |
| Storage/Backup Devices/Minor Works and Projects | 43 | | 13 | 43 | 43 | 0 | 0 | |
| Rolling Replacement of PC's | 107 | | 43 | 107 | 107 | 0 | 0 | |
| Whiteboard/Projector Refresh | 52 | | 6 | 22 | 7 | 30 | 0 | |
| Server & Switch Replacement Programme | 55 | | 6 | 55 | 55 | 0 | 0 | |
| Annual Allocation | 1,239 | 0 | 159 | 0 | 0 | 513 | 363 | 363 |
| Scottish Wide Area Network | 300 | 300 | 0 | 0 | 0 | 0 | 0 | |
| Complete on Site | 0 | 0 | 2 | 0 | 0 | 0 | 0 | |
| **ICT Total** | **1,796** | **300** | **229** | **227** | **212** | **543** | **363** | **363** |
| **Finance** | | | | | | | | |
| Modernisation Fund | 123 | 6 | 27 | 49 | 19 | 12 | 56 | |
| **Finance Total** | **123** | **6** | **27** | **49** | **19** | **12** | **56** | **0** |
| **TOTAL** | **1,919** | **306** | **256** | **276** | **231** | **555** | **419** | **363** |